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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDP Conference Room

6 December 1972

1. Present were:

[Redacted]

2. No regular DD/P Staff Meeting.

3. Items of interest from the DD/S Staff Meeting - 5 December.

a. 9 December 1972 Family Visit. The Support Directorate Day will be held this coming Saturday. Sessions will be held at 0930 and 1130 hours in the auditorium. Office Directors were requested to be sure that their respective Office coordinators have advised [Redacted] O-DDS [Redacted] about attendance and head count in the cafeteria.

b. Christmas Parties. Christmas parties will be limited to 20, 21, and 22 December 1972. Sponsors will be expected to be in attendance and responsible for what happens and to keep things within the bounds of propriety. If any problems develop with the "merrymakers," call on the Office of Security. A collection will be held in the building for the less advantaged and it is being encouraged to forego the parties and make contributions instead. The hours of parties should take place between 3 and 6 p.m.

c. Consolidated Fund Campaign. [Redacted] said that the Agency has reached 99.76% of its CFC goal, falling just \$714 short of the \$294,966 target. There are still 40 cards out and it appears that the goal will be met. EAF now has \$17,194 and PSAS now totals \$14,939.

4. Other items of interest.

a. 1972 W-2's. To avoid delays in closing and balancing income tax accounts in the Office of Finance and to expedite issuance of 1972 W-2's, changing of employee's [Redacted] will cease as of 9 December 72 (Close of CF Payroll 13 and VF Payroll 26). A listing of employees by component providing

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personnel are expected to be issued no later than 26 January 75. W-2's for Hqs

b. Staff Operations Panel. [REDACTED] has been reappointed to the SOP. The current membership is:

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Chairman - Indefinite
Acting Exec Secretary
30 June 73
30 September 73
31 December 73
31 March 74
30 June 74

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Now
Summer 73
Spring 73
Summer 73
February 73

d. New Parking Permits. We have received the DD/P allotment of new parking permits and we are now separating them for each of you. Early next week we hope to be able to give them to you and will call you when they are ready. You will note that duplicate copies of permits for reserved spaces have been prepared. LSD did this so that any person issued a reserved space would be able to have the duplicate in his other car if he has one. It now appears that permits must be displayed at all times, even for reserved spaces. You will be pleased to know that as of this morning we had processed a total of 110 applications for car pool spaces to LSD. LSD has received over 200 applications from the Agency as a whole.

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